



# HOW TO SIGN YOUR WILL

## STEP 1: FIND TWO WITNESSES

- The witnesses should be at least 18 and should be people you believe could give reliable evidence about witnessing your will if asked in future (although this rarely happens).
- The witnesses should not be members of your family.
- The witnesses and their husbands, wives and civil partners should not benefit from your will in any way (they will lose this benefit if they act as one of your witnesses).
- The witnesses should not be the executors or trustees of your will.

**You and the two witnesses must all stay together for steps 2 to 5 below.**

**You must all write using black or blue ink (including ballpoint), not pencil.**

## STEP 2: HAVE YOU AMENDED YOUR WILL?

If you have not made any amendments to the will, we have sent to you, **go straight to Step 3.**

If you have amended your will it is safer to return it to us so that we can send you a new final version. However, if the amendments are very minor (for example, spelling corrections), or if there is not enough time to send the will back to us, do as follows:

- You write your initials next to every amendment in the will.
- Your witnesses both write their initials next to your initials in all the places you have written them.

**You must initial each amendment before the witnesses initial it.**

## STEP 3: YOU SIGN THE WILL

- You sign the will at the end, on the line to the right of your name with your usual signature.

**You must sign the will before the witnesses sign it.**

## STEP 4: THE WITNESSES BOTH SIGN THE WILL

- The witnesses both sign the will at the end, on the lines indicated for witness signatures (which are below your signature) with their usual signatures.
- The witnesses fill in their full names (in capital letters), addresses and occupations below their signatures.

## STEP 5: YOU DATE THE WILL

- You write the date on the line above your signature and on the front cover sheet.

### **DO NOT**

- Attach anything to your will (for example, do not attach a covering letter with a paperclip).
- Damage your will in any way (for example, by tearing it).

## QUESTIONS?

If you have any questions about how to sign your will, please contact us on 01937 326006 or [info@landandlaw.co.uk](mailto:info@landandlaw.co.uk)

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